



Beginner Band Correction

Instructor Certification

Service Quality Department

Instructor Services Division



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Clarifying & Correcting

Q: When do we need to clarify before correcting?

A: When the client says something we don't understand, or that could be confusing to a non-Japanese speaker.

How should we clarify what the client is saying?

- Ask conversational questions to help you understand what your client is trying to communicate
- Provide a more widely understood alternative to the client that is natural and easily usable

What is direct reformulation?

Why should we avoid it?

When is it appropriate?



Simple Lesson Notes

Let's make these notes more beginner friendly 😊

13:00 ~ 13:40

Lesson: SSN2 - 7 Instructor: Tom for Ryo 4 / 23 / 2019

DESCRIBING PEOPLE - "LOOKING FOR SOMEONE"

WARM UP

I had a busy day. / I was busy today.

Reception (desk) = front counter for guests
 Receptionist = staff at the front counter
 Where is reception? It's over there.

TARGET LANGUAGE

Freckles = blemishes on skin like spots
 "I have freckles on my face."

Don't forget your adjective order!
 OPINION → SIZE → AGE → SHAPE → COLOR
 Ex. She has beautiful, long, wavy, blond hair.

He has gray hair and he wears glasses.

Q: Is Emma here?
 A: I'll go get her. - use this in casual situations e.g. friends
 I will see if she is available. - use this in formal situations e.g. when talking to the manager

Bald = no hair
 Bald head

©GABA CORPORATION Please let us know how our lessons were. Thank you.

Presentation:

- Consistent use of colour
- Well spaced out
- Easy to read handwriting
- Use of visuals (pictures, diagrams, timelines, etc.)

Content:

- Simple definitions
- Example sentences
- Sentence formulas
- Simple corrections

Online Lesson Notes:

- Organized (section headers)
- New vocabulary and phrases
- Mistake correction
- Use emoji and symbols

Feedback & Praise

Beginner Band clients need to focus on fluency, not accuracy. Give positive feedback and praise. Avoid excessive mistake correction!

How should we communicate positive feedback:

- Use specific examples: Well done using “too much”!
- Focus on how the client is improving: You used this word from last lesson!
- Reinforce what they said: “I’m looking forward to...”
Good phrase!



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